



Registration Checklist

We've provided you with a checklist to make submission easier. Please check each box to ensure that you have properly completed the application package:

- Complete the General Registration Form
- Complete Parenting Order/Custody & Access Form (If applicable)
- Complete the Application Questionnaire
- Complete the Fees and Contribution Form
- Complete the Payment Agreement Form
- Complete the Personal Information Collective & Disclosure Letter
- Complete the Provision of Emergency Medical Care Form
- Complete the Student Media Release Consent Form
- Complete the Volunteer Commitment Form
- Complete the Directory Information Sheet
- Copy of Birth Certificate

<input type="checkbox"/> \$300 Enrolment Fee	For Office Use Only: Payment Date: _____ Payment Method: _____ Payment Details: _____
---	---

FEE DUE UPON ACCEPTANCE	
2020-21 WESE Membership Fee : \$75.00 (1 membership is required per family) Please let us know if it is included with a sibling Student's Name: _____	For Office Use Only: Payment Date: _____ Payment Method: _____ Payment Details: _____

For Office Use Only:

Student's Name: _____

(Last) _____ (First) _____ (Grade) _____

Please mail or drop off (in person) the completed Registration Package to:

The Waldorf Education Society of Edmonton
 7211 96A Ave
 Edmonton, Alberta
 T6B 1B5

For Office Use Only:

Date received: _____

By: _____



Nursery Registration Form 2020 - 21

Nursery Min age: 3.5 years by
Please select your preferred half-day class time:
(Preference not guaranteed)

Wed, Thurs, & Fri
 am

Wed, Thurs, & Fri
 pm

Student:

First Name _____
Middle Name _____
Age _____ Birthdate _____
(yyyy/mm/dd)

Preferred Name _____
Last Name _____
 Male Female Non-Binary

Parent(s) or Guardian(s)

#1 Parent Guardian

First Name _____
Last Name _____
Email _____
Home # _____ Work # _____
Cell # _____
 Student's Primary Address
Address _____
City _____
Postal Code _____

#2 Parent Guardian

First Name _____
Last Name _____
Email _____
Home # _____ Work # _____
Cell # _____
 Student's Primary Address
Address _____ Same as #1
City _____
Postal Code _____

Daytime Contact Information

#1 Same as above

Address _____
City _____
Postal Code _____
Phone _____ Alt. # _____

#2 Same as above

Address _____
City _____
Postal Code _____
Phone _____ Alt. # _____

If a Legal Guardianship Order pertaining to your child exists, a copy of it must be kept in your child's file at the school. A Parenting & Custody Order & Access Form is attached. Please indicate the following:

Not applicable Yes; Included

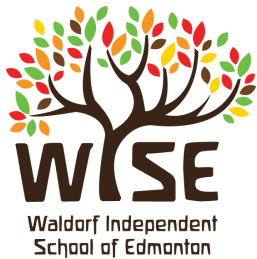
Do you identify as First Nations Status Indian or Non Status Indian, Metis or Inuit

Status Indian / First Nations Non Status Indian
 Metis Inuit

#1 Signature of Parent/Guardian _____ Date _____

#2 Signature of Parent/Guardian _____ Date _____

Making a false or misleading statement or representation on your application or supporting documents may result in cancelling your application for registration.



Nursery Registration Form 2020 - 21

EMERGENCY CONTACT INFORMATION

Person(s)* to whom a child can be released if a parent cannot be reached during an emergency. Please note that two are required.

*NOT a Parent or Guardian

First Name _____ Last Name _____
Address _____ City _____ Postal Code _____
Home # _____ Work # _____ Cell # _____
Relationship to child(ren) _____

First Name _____ Last Name _____
Address _____ City _____ Postal Code _____
Home # _____ Work # _____ Cell # _____
Relationship to child(ren) _____

MEDICAL INFORMATION ~ must be completed

Name of Child's Medical Doctor: _____ Phone # _____
Child's Alberta Health Care # _____

Name of Child's Primary Health Practitioner: _____ Phone # _____
(optional)

Please describe any known medical condition of the child, including allergies, food intolerances and any other health details along with needed medications.

Food Intolerance: refers to a physical response to a food or food additive that is not an allergic reaction. It differs from a food allergy in that it does not involve the immune system and it is much more common. Food Intolerances are often mistaken as food allergies. Some common food intolerances include food additives like MSG and sulfites; lactose; gluten; food borne illness; histamine toxicity; and ulcers and cancers of the digestive tract. Food intolerances do not usually cause as severe a reaction as food allergies, but they can cause nausea, vomiting, painful cramping, and diarrhea. (Reference: Wise Allergy Safe & Anaphylaxis Policy)

Please specify (if any):



Nursery Registration Form 2020 - 21

MEDICAL INFORMATION ~ cont'd

Food Allergy: A food allergy happens when your immune system overreacts to certain foods. In most cases, the reaction is mild, causing symptoms like a rash, a stuffy nose, or an upset stomach. An allergy in this category is not life-threatening.

Please specify (if any):

Severe Allergy: A serious food allergy can make your tongue or throat swell and make it hard to breathe. Quick treatment can stop a dangerous reaction. Severe allergies require an epi-pen or another medical intervention if exposed. Anaphylaxis: Sometimes called “allergic shock” or “generalized allergic reaction” - is a severe allergic reaction that can lead to rapid death if untreated. Like less severe allergic reactions, anaphylaxis occurs when the body’s immune system reacts to harmless substances as though they were invaders. Anaphylaxis causes an extreme body reaction.

Please Specify (if any):

*This is potentially life threatening and we will need a parent to come to the school office no later than the package deadline to fill in specific forms regarding such an allergy and bring along two 4 X 6 head shots of your child. **Your registration package will NOT be complete and enrolment not solidified until these forms are completed.***

* New Registrants: Once your child has been accepted into one of the WISE programs, further documentation will be required for severe allergy and anaphylaxis. The registrar will contact families upon acceptance.

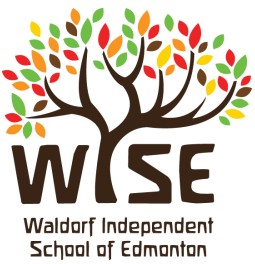
Other medical conditions & medications (please specify):

Immunization information (if any):

#1 Signature of Parent/Guardian _____ Date _____

#2 Signature of Parent/Guardian _____ Date _____

Making a false or misleading statement or representation on your application or supporting documents may result in cancelling your application for registration.



PARENTING ORDER/CUSTODY & ACCESS FORM

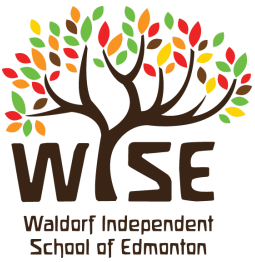
There are occasions where child guardianship concerns involve the school. If your child is in a situation relating to any of the orders below, please complete the appropriate section(s) so the school has the necessary information to follow a proper course of action. The school must be supplied with a copy of the order and court seal must be evident on the order.

CUSTODY AND ACCESS ORDER:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<p>Both the custodial and the non-custodial parents have access to the child. If the non-custodial parent wants to take the child from the school, the school can attempt to contact the custodial parent and advise of the situation. The school cannot try to prevent the non-custodial parent from taking their child.</p> <p>Name of Child: _____</p> <p>Name of Custodial Parent: _____</p> <p>Name of Non-Custodial Parent: _____</p> <p>Contact phone number if an incident occurs or concerns arise at the school: _____</p> <p>Custody/Access concerns: _____</p>		

LEGAL RESTRAINING ORDER:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<p>One parent has custody and the other parent has a restraining order from a court prohibiting contact with the child. If the non-custodial parent takes the child from school, the school must call the RCMP and advise them of the situation. From that point on, it is a police matter. The school will attempt to contact the custodial parent and inform them of the situation.</p> <p>_____</p> <p>You must be aware that the school and its personnel will take responsible actions should an incident occur, but we may not be able to make phone contact with the custodial parent, and we are not legally allowed to prevent any parent from accessing their child. If you would like further clarification on this matter, please contact the School Principal</p>		

PARENTING ORDER:	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<p>The courts may make a Parenting Order when a child has more than one guardian (usually parents) who live apart and are unable to agree on how to distribute powers, responsibilities and entitlements of guardianship.</p> <p>What is the allocation of decision making powers: _____</p> <p>What is the dispute resolution process: _____</p> <p>Allocation of parenting time: _____</p> <p>Other: _____</p> <p>_____</p>		

Continued on next page...



PARENTING ORDER/CUSTODY & ACCESS FORM

CONTACT ORDER: Yes No

A Contact Order involves contact between the child and persons other than the guardian-such as grandparents and other people who might be important to the child. An application for in-person visitation or other contact, such as by telephone or e-mail, can be made if a guardian has denied contact with a child.

What are the conditions/limitations of the contact?

I have read and understand the above information. Also, I believe to the best of my knowledge that the information I have provided is accurate.

#1 Signature of Parent/Guardian _____ **Date** _____

#2 Signature of Parent/Guardian _____ **Date** _____



Application Questionnaire

How did you find out about our school?

Posters Website Word of Mouth Other: _____

Have you taken a school tour? Yes No

If Yes, when and with whom _____

Are you or have you ever been a member of the WISE Staff? Yes No

Has your child ever attended a WISE or Waldorf Education Program? Yes No

If Yes, which programs have they attended? _____

Do you have other children in the school? Yes No

If Yes, which programs are they enrolled in? _____

Have you volunteered with WESE or WISE in the past? Yes No

If Yes, at which events/classrooms? _____

Why are you choosing Waldorf Education for your child?

Does your child have any assessments, special classes or diagnosis that we should be aware of?

Has your child received special funding? Yes No

If Yes, what kind? Moving forward are you expecting your child to receive funding?

At the WISE, we believe that the healthy development of the child requires a regular daily rhythm and routine. How are you planning on supporting your child while attending the WISE?

#1 Signature of Parent/Guardian _____ Date _____

#2 Signature of Parent/Guardian _____ Date _____



Fees and Contribution Agreement

Nursery 2020 - 21

The Waldorf Independent School of Edmonton offers a commitment to Waldorf philosophy and accessible education. Thank you in advance for your participation and generosity.

Student's Name: _____

Parent / Guardian Name: _____

NURSERY TUITION	
Wednesday, Thursday and Friday Classes	<input type="checkbox"/> \$265/ <u>month</u> OR <input type="checkbox"/> \$2650/ <u>year</u> <input type="checkbox"/> \$2400/year (<u>Early Bird Pricing</u>) due by Sept 1
<ul style="list-style-type: none"> ● Sibling registrations into the Nursery program are eligible for a 25% discount on tuition. Please call the WISE Registrar for exact fees, 780-466-3312 	

ANNUAL GIVING	
<p>Elevate Wise Yes, I would like to donate to the Elevate WISE. While it is not mandatory to do so, gifts in any amount are both needed and appreciated. Tax receipts are issued annually for donations over \$25.00.</p>	
<input type="checkbox"/> \$100/month <input type="checkbox"/> One time payment of _____ <input type="checkbox"/> This amount _____ per month <input type="checkbox"/> None at this time	

Tuition Fees \$ _____
 Annual Giving \$ _____
Total Amount \$ _____

For Office Use Only - Payment per Month: _____
 Or
 Payment per Year: _____

#1 Signature of Parent/Guardian _____ Date _____

#2 Signature of Parent/Guardian _____ Date _____

Thank you for supporting the Waldorf Independent School of Edmonton!



Nursery Payment Agreement Form

Student's Name (Please Print)

Parent/ Guardian Name (Please Print)

MONTHLY Options

Automatic Withdrawal:

I hereby authorize W.E.S.E. the debiting of my account in the amount of \$ _____ by method of Automatic Funds Transfer, Credit Card Withdrawal or Post Dated Cheques on the 1st business day of each month beginning the first month of programming, ending the last month of programming.

AFT: If this is your first year at WISE, please attach a VOID cheque or complete the following information:

Bank Route #

Bank Transit #

Account #

Name of Bank

Bank Address

City, Province

Postal Code

Credit Card:

Account Holder's Name

Card Type

Card Number

Expiry Number

CVC Number

Post Dated Cheques: (dated September 2020 - June 2021)

Please make post dated cheques payable to Waldorf Education Society of Edmonton (WESE). There is a fee of \$40 charged for any cheque(s) that are NSF.

ANNUAL Option

One Lump Sum:

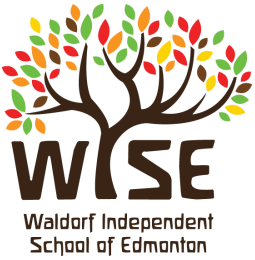
Due by September 1, 2020 - Payable by Cash, cheque payable to Waldorf Education Society of Edmonton (WESE), debit or credit

I further acknowledge by my signature, duly dated, that I will be responsible for any costs incurred by WESE that may arise from my failure to advise WESE of any change to my banking or personal information supplied on this agreement.

***10 business days are needed to process all changes to banking information.**

Account Holder Signature

Date of Signature



Personal Information Collection and Disclosure Consent Form

I/We understand that the Waldorf Education Society of Edmonton collects, uses, and discloses personal information that is necessary for the operation of a Registered Independent School and as a School Authority operating within the Province of Alberta. Information may include; student identification information, parents’/guardians’ work and home contact, emergency contact names and contact information, doctor’s name and contact information, health insurance number and other information/documentation the Waldorf Education Society of Edmonton deems necessary.

I/We understand that the information collected by the Waldorf Education Society of Edmonton may be used for the purposes of; evaluation, admission, withdrawal and registration of students, reporting, accounting, payroll, and billing purposes, emergency and health care responses, and school communications, publications, notices, marketing, and volunteering.

I/We understand that the information collected by the Waldorf Education Society of Edmonton may be disclosed to employees, board members, and class representatives of the Waldorf Education Society of Edmonton if the information is necessary for the performance of the duties of the employee, Board member or school representatives.

I/We understand that the information collected by the Waldorf Education Society of Edmonton may be disclosed to the Government of Alberta as required in accordance with regulations under the Education Act. In addition the Waldorf Education Society of Edmonton may disclose information as required to the Ministry of Education, Ministry of Health, Ministry of Justice or to the Department of Solicitor General and Public Security or their designates when required.

I/We understand that this information is required in order to register at this school, and that in providing personal information to the Waldorf Education Society of Edmonton; individuals are consenting to the use of the information for the purposes identified.

I/We understand this consent will remain active as long as my child is enrolled at WISE and WESE programs.

#1 Signature of Parent/Guardian _____ **Date** _____

#2 Signature of Parent/Guardian _____ **Date** _____



Provision of Emergency Medical Care

I/We consent to having employees or volunteers of the Waldorf Education Society of Edmonton (WESE) provide emergency medical assistance to my child _____, in case of illness or accident.

I/We agree that the Waldorf Education Society of Edmonton employees or volunteers may provide first aid or if further medical assistance is necessary contact emergency professionals.

I/We understand that should first aid be provided, the WESE employee shall complete an Accident/Illness Report and review it with the child's parents/guardians at the end of the program day. Should emergency professionals be required, a WESE employee shall contact the child's parents or emergency contact and report the accident verbally. The WESE employee shall complete an Accident/Illness Report and review it with the child's parents/guardians at the end of the program day.

If the child must be transported to another facility (health clinic, hospital), staff will make every effort to contact a parent before the child leaves the facility. (However, the health of the child is the primary concern.) If the parent cannot be reached before the child is transported to a health facility, staff will contact the child's alternate emergency contact, explain the situation and continue to attempt to contact the parent at reasonable intervals until the parent has been notified of the Situation.

I/We understand this consent will remain active as long as my child is enrolled at WISE.

I/we consent do not consent

#1 Signature of Parent/Guardian _____ Date _____

#2 Signature of Parent/Guardian _____ Date _____



Student Media Release Consent

I, _____, hereby agree and give my permission for the Waldorf Education Society of Edmonton and/or partners to record, film, photograph, audiotape or videotape my child's name, image, student work, and performance (hereinafter collectively referred to as "Works") and to display, publish or distribute these Works for the purpose of publishing, posting on the WESE or WISE website, posting in schools, posting on social media sites and/or for broadcasting on television or radio as determined by the WESE board.

I hereby waive any right to approve the use of these Works now or in the future, whether the use is known to me or unknown, and I waive any right to any royalties related to the use of these Works.

I understand that the Works may appear in electronic form on the internet or in other publications outside of WESE or WISE control. I agree that I will not hold WESE or WISE responsible for any harm that may arise from such unauthorized reproduction.

I AGREE that my child may participate in recorded WESE or WISE school events and WESE or WISE hosted events as described above. (See Part 2 below)

I DO NOT WISH my child to participate in recorded WESE or WISE school events and WESE or WISE hosted events.

Part 2 – Media Specific

I also understand that external media organizations may attend school events. I give permission for my/my child's name, image, student work, and performance to be photographed, filmed, audio-taped or videotaped for the purpose of being published and/or broadcast on-line, on television or radio.

I AGREE that my child may participate in media events that may be published or broadcast by organizations external to WESE or WISE.

I DO NOT WISH my child to be photographed, filmed, audio-taped or videotaped at media events. I have read this Student Media Release Consent Form and I fully understand the contents and meaning of this release. I understand that I am free to contact the WESE board or Principal with any questions regarding this release.

I understand this consent will remain active as long as my child is enrolled at WISE and WESE programs

Student's Name: _____ Grade: _____

#1 Signature of Parent/Guardian: _____ Date: _____

#2 Signature of Parent/Guardian: _____ Date: _____



Volunteer Commitment

“Many Hands Make Light Work”

Welcome to the growing WISE community! This flourishing school depends on its committed parent body. There are many ways to contribute time to the school, enriching not only our children's experiences, but our own. All families are required to sign up for a minimum of 20 hours of service throughout the year, including at least one shift at the Winter Fair. There are many opportunities within each class and within the school as a whole to contribute. Volunteers are required to submit a Criminal Record Check for any overnight field trips.

Volunteer name: _____ Email: _____
Volunteer name: _____ Email: _____

- Bulk Order** - Only needed once a month; help to sort and manage bulk order pickups.
- Communications** - Monthly newsletter creation, web design and IT expertise are all part of this team.
- Maintenance and Carpentry**- Repairing equipment, installing shelves and building all sorts of things are just some of the jobs that come up. All of this is done by volunteers in our school!
- Workbees** - Quarterly workbees (done on a weekend) are a great way to meet fellow parents and have fun, all while keeping our school in great working order.
- Welcome & Gratitude** - Help with preparations for open houses and parent nights; write thank you cards for all the wonderful people who give to and help our school!
- Sewing** - From crayon wraps to aprons to handwork bags, sewing skills are always needed.
- Gardening** - Beautify the school! Flower planting, hedge trimming, and all around aesthetic maintenance. Especially through the summer, watering and weeding help is so appreciated.
- Playground** - Managing the play pod and shed materials; planning for future playground development.
- Farmer's Market** - Helping out at the WISE table during our wonderful market!
- Fundraising** - Creating and managing our in-house initiatives; supporting and growing the success of our Elevate WISE campaign.
- Fairs and Festivals** - Pumpkin Walk, Winter Fair and Mayfair are beloved fairs that show the heart of our community. Many hands are needed in preparing and executing these events. Our in-school festivals, such as Michaelmas, Advent, La Chandeleur and more also need support.
- In-Class Handworks and Woodworking Helpers** - Handworks, such as knitting and crocheting, and woodworking are taught in classes each week. Having adult volunteers to help teach these skills is very helpful, especially at the beginning of the year.
- Classroom Helpers** - Nature walks, library, baking and field trip volunteers are needed, or share a valuable skill with a class. Helping hands are always welcome!
- Other** - _____

Class Reps - Each class will have a class rep who will help organize volunteer needs within the school such as Winter Fair, work bees, chaperones for field trips, and other smaller in-class festivals. In order to do this, they will be given the contact information of the parents in their class.

Please check this box if you DO NOT agree to share your contact information with your Class Rep and initial to confirm that you understand that by checking this box, you will not receive the class news and information sent out by the Class Rep.

Student (s) Name and Grade(s): _____

Community Directory Information Sheet

The Waldorf Independent School of Edmonton has a talented, committed and vibrant community base with many volunteers and hours committed every year. As such, we are creating a WISE Community Directory to share amongst the Community with the intent to begin to provide accessible contact information and resources. With your consent, please share any of the talents, hobbies, skill sets and/or businesses connected with you and your family below. **Once collected, the WISE would publish and make the directory accessible to the internal community.**

- I consent to the release of the contact information below to the WISE community directory.
- I do not wish to include any information in the WISE community directory.

Parent or Guardian 1

Your Name: _____
Business/Employer: _____
Are you a business owner? Yes No
Occupation _____
Hobbies _____
Talents _____
Musical Talents _____
Other Skills _____
Trade Skills _____
Phone Number _____
Email _____

Parent or Guardian 2

Your Name: _____
Business/Employer: _____
Are you a business owner? Yes No
Occupation _____
Hobbies _____
Talents _____
Musical Talents _____
Other Skills _____
Trade Skills _____
Phone Number _____
Email _____

Other Skills and/or Contacts?

Please Specify: _____
